

Date Application Received: _____
 Application Taken By: _____

Permit #: _____
 Permit Issued Date: _____

**Parade or Public Assembly Application
 Borough of Mercersburg
 Franklin County, Pennsylvania 17236
 Phone: 717-328-3116**

The undersigned hereby applies for a parade or public assembly permit as per Ordinance 1-38. No person shall, without a permit, engage in or conduct a parade or public assembly involving more than twenty individuals, as defined in this ordinance.

Part 1 (General) - To be Completed by Applicant (Please Print)	
Name of Event:	
Applicant Name:	
Applicant Address:	
Applicant Phone:	
Applicant Email:	
Sponsoring Organization:	
Date of Event:	
Hours of Event:	

Part 2 (General) Documents to be Provided by Applicant			
Proof of Insurance:	Insured:	Certificate Effective Date:	
	Provider:	Certificate Expiration Date:	
Indemnification and Reimbursement Agreement:	By:	Received Date:	
Security Deposit:	Fee:	Received Date:	

Part 3A – Assemblies (For Parades see Part 3B)

General description of events, including description of activities planned during the event:	
Hours of event preparation assembly:	
Location by street or assembly areas:	
Approximate number of participants: (Does not include spectators)	

Part 3B – Parades

General description of events, including description of activities planned during the event:	
Hours of event preparation assembly:	
Location by street or assembly areas:	
Approximate number of participants: (Does not include spectators)	
Minimum speed of parade units:	
Maximum speed of parade units:	

Compliance Agreement

On behalf of the parade or public assembly organizer I, we will ensure the parade participants and/or public assembly participants will comply with the parade rules as listed on this parade permit application form.

Signature: _____

Date: _____

To Be Completed by Borough Permit Official

Permit Granted: Yes No Date Issued: _____

Reason for denial: _____

Borough Permit Official
Signature _____