

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
March 18, 2021
MINUTES**

Attending: Chairman Ed Twine, Michael Pedersen, Jason Frey, Larry Nair, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden, Water Authority Engineer Lance Hoover

Absent: None

Guests/Press: None

Chairman Ed Twine called the meeting to order at 7:00 PM.

MOTION: To accept the Treasurer's Report for the month ending December 31, 2021 was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

MOTION: To approve the Treasurer's Report for the month ending February 28, 2021 was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the Bills Payable for the month ending February 28, 2021 was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

MOTION: To accept the February 18, 2021 meeting minutes as presented was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

Authority moved onto the Engineer's Report. Borough Manager Derek Stoy called Engineer Lance Hoover to speak to the Water Authority.

Engineer Lance Hoover reported on the PRV Pit Replacement Project saying that progression was made for the paperwork, bonding, the agreements and that all documentation and insurances are in place. Hoover said he and Borough Manager Stoy had a pre-construction meeting was held with PSI and overall the project is shaping up "very well". Engineer Hoover said according to PSI there will be a 1-2 week construction time. There is a slight delay due to item not being in stock. Hoover said once the PRV's are in stock they can break ground and progression will be made quickly. Engineer Hoover moved onto the Zimm Well saying it is currently off but there is an emergency permit to run it. The emergency permit is good through September. Hoover said DEP is asking for a 72-hour pump test due to some discrepancy in the data. Two data loggers will be inside the well, the test will run 3 days monitoring only the Zimm Well. Moving on in his report, Engineer Hoover discussed the Buck Run Chlorination Project with the authority reported that the parts are on order and everything is implemented. A certificate of completion has been submitted and there is a whole scale operations permit. The continuous tank level instrumentation has been installed for a little while now with no real issues. Monthly reports are being submitted relative to the consent order. The Interim operating plan has been updated to formalize changes that have been made and submitted to Lantz Sourbier and DEP. Filter #3 is fully online and "working really well", the plan is take filter #1 out and repair and put back into service. Borough Manager Stoy asked Hoover on behalf of the authority about an automatic startup when power is lost.

Hoover explained that it is critical to have someone at the plant when power is lost to make sure everything is doing what it is supposed to. Hoover said it would be good to have a few live tests throughout the day to verify that everything starts the way it should once the switch is made to the fully automated.

MOTION: To enter into Executive Session at 7:28 PM for possible litigation and contract matters was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

MOTION: To come out of Executive Session at 7:55 PM was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

Authority moved into the Borough Manager's Report.

Borough Manager Derek Stoy reported on the online billing and noted that the Sewer Authority did not meet in March and they will need to approve when they meet again in April. Stoy said he would keep the authority up to date about when it is put online, Manager Stoy estimates. Stoy said he talked to Lance about the automatic startup and price of \$2500 and also the VFD for the blowers and he recommended holding off a month or two to get the filters where they should be. Stoy said Resolution 2021-01-W, Schedule of Fees, has been adjusted to match wage increase along with benefits. Manager Stoy explained that the Commonwealth Financing Authority grant that took care of the majority of the PRV Pit Project was set to expire on June 30, 2021 and he wrote a letter to DEP to get it extended for an additional year.

Authority moved onto Old Business.

MOTION: To accept the 2021 Schedule of Fees was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To accept the M.C. Stuff Electric proposal in the amount of \$2500 for the generator automatic startup was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the letter from Sam Wiser, the Solicitor, to DEP and to include a solicitor signature line on the letter was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To adjourn the meeting at 8:11PM was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____