

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
August 19, 2021
MINUTES**

Attending: Chairman Ed Twine, Michael Pedersen, Jason Frey, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden, Water Authority Engineer Lance Hoover (Via Telephone)

Absent: Larry Nair

Guests/Press: Andy Abel

Chairman Ed Twine called the meeting to order at 7:00 PM.

MOTION: To accept the Treasurer's Report for the month ending June 30, 2021 was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To approve the Treasurer's Report for the month ending July 31, 2021 was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the Bills Payable for the month ending June 30, 2021 & July 31, 2021 as presented was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To accept the June 17, 2021 minutes was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

The board moved onto the Borough Manager's report. Manager Derek Stoy reported on the PRV Pit Project noting that PSI is saying parts will not be in until early September with mobilization September 13th. Stoy spoke briefly on online billing reporting that one customer has paid online so far and thanked Borough Secretary Stacey Golden for creating a step-by-step instruction guide that was mailed out to residents. Manager Stoy asked for an official motion to move forward with Option #3 in the Plant Assessment. The new plant would be built next to the existing one. Stoy provided a quote for the new 2022 Ford F-350 from Keystone Ford with the upfit of the spreader box and plow quote from US Municipal. Manager Stoy said the total cost of the new truck would be \$56,000 with council allowing an additional \$2,000 for price increases on the plow, etc., however, Manager Derek Stoy stated that US Municipal contacted him and said the price would not increase. There was also approval from council to purchase the truck using the remaining funds from the Findlay Park Escrow account after the work at the pump station was completed with the remaining balance to be taken from the Joint Equipment Fund. Stoy commented that the quoted price he included was the lowest price he received out of five. The new truck spreader will be electric instead of hydraulic. Moving further into his report, Stoy said there will be a bid opening on Thursday morning, August 19th for the clearing/grubbing and drilling of the new well. The well will be located east of the reservoir. Stoy asked for a motion to approve the bid so that all of the documents can be executed. Stoy stated that there would not be a Streets Committee meeting for the month. An Executive Session will be needed for personnel matters.

Authority moved onto the Engineer's Report.

Manager Derek Stoy contacted Engineer Lance Hoover via telephone to give his report. Hoover explained that there was a bid opening earlier that day and that there are two contracts; the first contract is for clearing and grubbing and the second contract was for the actual drilling of the new well. Hoover said documentation seemed to be there for the bids and prices were in line with what he was thinking. Once the bids are reviewed there will need to be an approval to move forward to award contracts. Chairman Ed Twine asked if the drilling bid included a pump, Engineer Hoover responded "yes" and said it also included a 72-hour pump test. The drillers would also be including the equipment to do the 72-hour pump test. Chairman Twine also asked why the bid was cheaper than the Zimm Well, Hoover commented that it was due to the 8-10" case well difference. Chairman Twine asked if DEP would require a 10" well, Hoover said "no" and explained that they are letting the diameter up to the Borough. Hoover continued to report that DEP was requiring a Chapter 105 permit due to the well location being within 50 feet of the creek. Hoover said that out of the three; PA Boat Commission, DCNR and the Franklin County Conservation District, that the Franklin County Conservation District wanted a sedimentation pit when digging the new well and DEP requires a Chapter 105 permit when disturbing the ground within 50 feet of the creek. Hoover said there was an alternative to move the location and it could be outside of the 50 feet but just isn't sure if it is the best alternative. Chairman Twine asked if the other location was too close to the creek, Hoover said he would have to shift approximately 5 feet and that it would be clean and comfortable. Engineer Hoover and Chairman Twine discussed the appropriate action to be taken with the bidders with the changes. Twine said \$20,000-\$30,000 could be saved by moving the location stating it "was not as good as a site but still pretty good". The authority discussed talking to the county about the site location, Engineer Hoover said he would make contact with them. Hoover said he has been in contact with Glace & Glace about the new water treatment plant, Hoover said it has been a "positive" process and stated that they have also been very conscientious about saving construction and equipment cost.

MOTION: To adopt the new water plant building plan, Option #3, was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve Administration and the Engineer to move forward with the bid review and award Contract #2 to the appropriate bidder was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To allow Administration and the Engineer to review Contract #1 with the Franklin County Soil Conservation District and DEP to look for an alternative for the Chapter 105 permitting process was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: If contract #1 cannot be fulfilled due to Chapter 105 DEP & Franklin County Soil Conservation District requirements, then the next option would be to research and possibly move the drill site and rebid Contract #1 was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the bid for the purchase of the new 2022 Ford F-350 from Keystone Ford with US Municipal bid for the upfit to be paid from the Findlay Park Escrow Account and using the remaining balance from the Joint Equipment Fund was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

Borough Manager Derek Stoy explained that \$3,000 from each entity goes into the Joint Equipment Fund (\$18,000 total for the year) twice a year.

The authority reviewed the committee meeting dates.

MOTION: To adjourn the meeting at 8:05 PM and enter into Executive Session for personnel reasons not to reconvene was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____